Guidelines for Research Incentive Funds

(approved 1/20/95)

Committee

The Committee shall consist of 5 members with a chair and vice-chair appointed by the Division Director. Proposals shall be submitted to the chair of the committee. The vice-chair will handle proposals submitted by the chair or in the absence of the chair. A simple majority shall grant proposal approval. Committee members who request funds or who have a significant interest in a proposal shall abstain from voting. If more than one member of the committee must abstain, the Division Director will select a replacement. In the event of a tie, the Division Director shall cast the deciding vote.

All cash "gifts" to PIs in the Division are taxed at a rate of 10% and from the money collected 80% will go to Division Research Incentive Gift Fund administered by the Division's Research Committee and 20% to the Division Director.

The A.S. Research Committee will review requests for equipment at any time during the year. Policy is to give preference to requests that incorporate some of the following features:

- Likely to have a high and immediate impact on a research project.
- To be used for multidisciplinary projects or by several different faculty members
- To be used by faculty with a good track record of publication and grant support
- To be used for start-up funds by a new investigator
- To purchase equipment currently not available to investigators on campus
- To purchase equipment for which some matching dollars are available

There is no form to be filled out, only information that must be supplied. The request should include:

1. A complete justification for use of the equipment
2. A list of the faculty who will use it (each faculty member should co-sign the request)
3. A full description of the items to be purchased and the cost.
4. The following information for each of the applicants a. Current funding from grants, department, etc.

b. A brief, 2-page curriculum vitae

The Research Incentive Fund originates from monies generated by indirect costs off grants.