1. Protocol number, name of primary investigator, and names of personnel working with the animals should be written on the door card located in the Corridor of Unit C. Work and home phone numbers for each individual should be included. Each animal should be identified in its appropriate pen, stall, etc. Identity of animals is to be kept current.

2. All bagged feed will be stored in the feed room on pallets at least six inches from the wall. Bulk feed will be stored in bins and covered at all times. The feed room should be cleaned daily. Clean up all spills immediately and deposit in dumpster at dock of Unit C.

3. Cleaning of the animal pens will be completed twice daily and occur before 9 a.m. and after 3 p.m. daily.

4. When animals are moved within the building and on the loading dock, personnel should clean these areas.

5. At completion of experiments, all pens will be thoroughly cleaned and sanitized. All feed is to be cleaned from the feeders and removed from the feed room. (User Fees will continue until this step is completed.)

6. Minimum requirements based on “Guide for the Care and Use of Agricultural Animals in Agricultural Research and Teaching.”

7. Contact Mitch Beaman, ASRC Research Maintenance Technician, in Room E104 (882-7214) if you are having problems with the facilities.

February 2001